

Moving On Written Standards

Definition: Moving On

Moving On is a voluntary, structured, person-centered process that supports participants who no longer require supportive services to transition to more independent, affordable housing in the community.

Moving On is designed to:

- Promote housing choice and self-determination
- Create system flow by freeing Permanent Supportive Housing (PSH) units for people with the highest needs
- Maintain housing stability before, during, and after transition.

Moving On is informed by the Housing and Urban Development (HUD) Services Guide located [here](#).

Eligibility Criteria

Participants must:

- Demonstrate housing stability during their time in a PSH program.
- Express interest in transitioning to more independent housing.
- No longer require the supportive services provided in PSH programs, as determined by a standardized assessment, Acuity Index.

Operational Standards

1. Identifying Potential Moving On Participants
 - a. Providers shall:
 - i. Incorporate Moving On discussions into regular case management.
 - ii. Use the Acuity Index to evaluate readiness.
 - iii. Document stability indicators such as housing stability history, income stability, service utilization patterns, and participant goals and preferences.
 - b. Providers must ensure that identification processes are equitable (i.e. not targeted) and do not discriminate based on disability, race, ethnicity, gender, age, or other protected classes.
2. Participant-Centered Assessment and Planning
 - a. Moving On planning for participants must:
 - i. Be collaborative and participant-driven
 - ii. Include a documented housing stability plan, that includes information on additional supports that may be needed, and how to access them,
 - iii. Identify income sources, benefits, and sustainability
 - iv. Address potential barriers to independent housing
 - b. The transition plan must outline:
 - i. Type of housing (Housing Choice Voucher, affordable housing, unsubsidized housing, etc.)
 - ii. Anticipated timeline with clear action items for participants

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3. Housing Navigation and Transition Support
 - a. Providers must assist with:
 - i. Housing search
 - ii. Filling out applications and gathering necessary documents
 - iii. Landlord engagement
 - iv. Budgeting and financial planning (including connecting to mainstream resources such as food pantries)
 - v. Utility setup and lease interpretation/signing.
4. Safeguards and Protections
 - a. The following protections apply per HUD's Services Guide:
 - i. Participation in Moving On is strictly voluntary
 - ii. No loss of assistance without a secured housing placement
 - iii. Participants may decline Moving On without penalty
 - iv. If a housing placement falls through, the participant remains eligible for continued PSH assistance.
5. Transition and Exit Procedures
 - a. Prior to exiting:
 - i. A confirmed lease must be secured.
 - ii. Financial assistance must be documented.
 - iii. A finalized transition plan must be completed
 - iv. Warm handoffs to community-based service providers if ongoing support is needed.
 - v. Exit documentation thoroughly detailed in HMIS.
 - a. Moving On-related Services provided by the PSH program need to be documented in Homeless Management Information System (HMIS) as Service Transactions.
 - b. Each occurrence of a service provided is recorded as a single service transaction with start and end dates, a service type, and a selection from the Moving On Assistance dropdown.
 - c. For the Annual Performance Review (APR) (24b) to reflect the moving on Assistance provided by a PSH, the information must be documented correctly in HMIS. *
 - d. For detailed information on recording moving on Assistance in HMIS, please refer to the documentation on the Partners Ending Homelessness (PEH) website in the HMIS section.

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6. Post-Transition Follow-Up

a. Providers are encouraged to:

- i. Obtain Release of Information (ROI) for Landlord/Property Manager (LL/PM) or Rochester Housing Authority (RHA) dependent on housing type.
- ii. Conduct follow-up contact at 3, 6, and 12 months post-transition.
- iii. Provide case management if needed
- iv. Assist with crisis intervention or re-stabilization support.

b. Participants who experience housing instability after Moving On should still be assisted through Coordinated Entry (CE) and other service providers without penalty.

Standard Outcomes/Performance Measures as set by HUD.

- 95% of Moving On participants remain housed at 6 and 12 months
- 85% of Moving On participants remain housed at 24 months

*screen shot of 24b in the APR

24b - Moving On Assistance Provided to Households in PSH					
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Subsidized housing application assistance	0	0	0	0	0
Financial assistance for Moving On (e.g., security deposit, moving expenses)	0	0	0	0	0
Non-financial assistance for Moving On (e.g., housing navigation, transition support)	0	0	0	0	0
Housing referral/placement	0	0	0	0	0
Other (please specify)	0	0	0	0	0

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